

Minutes - Committee on Planning and Budget (CPB)

April 7, 2011

The Committee on Planning and Budget met on April 7, 2011, from 8:30am-12pm, in 307 Kerr Hall.

Present: Brent Haddad, Chair, Robert Boltje, Patty Gallagher Susan Gillman, Sriram Shastry, Gene Switkes, Andy Szasz, Erik Green (GSA), Max Perrey (SUA), Mary-Beth Harhen (ASO), Stephanie Casher (ASO).

Absent: Joe Konepelski, Lynn Westerkamp

Guests: EVC Galloway, VCPB Delaney, Capital Planning Director Draper

Members Items

Chair Gillman reported that the Rebenching Task Force has met, and things are going better than expected. A report from the Task Force is expected in June.

One CPB member reported that a Ph.D program in his division may be on a similar path as Community Studies, and wondered if there was a mechanism or pathway to voice concern outside of the hierarchy of the Dean so that departments in trouble can receive help and Senate intervention before it is too late. Should CPB create guidelines about an early-warning system to alert the Senate of programs in trouble?

There was agreement that some sort of early-warning system should be created, but discussion of this item was tabled until a future meeting, when CPB can give it more attention. The issue will also be brought up at SEC.

Chair Haddad provided an update from UCPB on how OP plans to take its cut. There is a chance that the cut coming down to campuses might be less than we were planning for.

Community Studies

CPB discussed the draft response to the proposal to disestablish Community Studies. CPB does not advise disestablishment of the department *based on what we see in this proposal*. Two huge pieces are not addressed: taking away Bylaw 55 rights of faculty, and what happens to the CMMU program.

CPB, however, did approve the FTE Transfers of Leanos, Rich, and Tajima-Pena to Film and Digital Media, and the transfer of Marcia Ochoa's FTE to Feminist Studies. CPB also supports the transfer of Administrative Oversight of the Social Documentation program to the Arts Division.

Budget Review

The budget reduction proposals are in, and CPB discussed how to proceed with preparing our recommendations, which are due to EVC Galloway by April 28th.

Areas we should look at:

- Define Principles, and how we would apply those principles to the proposals received
- Specific suggestions on proposals; identify the ‘vital’ areas in each Unit
- Look within academic support units for interconnectivity
- Make note of ‘exceptional cases’; which units have reached their true threshold for cutting?
- Comment on areas where bridge funding is most needed, as well as appropriateness of bridge funding requests.

Also,

Which areas does CPB want to take a *strong* stand on?

There should be three categories of cuts:

- Committed faculty salaries
- Items directly related and vital to academic and scholarly performance of Divisions
- General support (vital/essential vs. vital/important)

If there is a restoration, which items should be prioritized for reinvestment?

Other questions to ask:

- What is the minimal amount required to carry out a unit’s necessary functions?
- Are there areas where restructuring could result in significant cost savings?
- In proposals to transfer some 19900 expenses to student fees... how does this impact the ‘total cost to students’?

Moving Forward

- Each subgroup will present an oral report for CPB, on both the impact of cuts on their respective units, as well as linkages/interconnections with other units.
- Each subgroup will prepare a paragraph or two on each of their units, for inclusion in the final CPB letter. Highlight areas that are important to the academic mission and protect against increases in total cost to the students. Also identify areas where greater cuts could/should be taken.

CPB should also endorse a Comprehensive Research Recovery Program (RRP).

Consultation with EVC Galloway

EVC Galloway is working her way through the budget proposals. Some things she is looking at are areas where cost savings over the long-term could be achieved with a modest short-term investment to bring procedures to a more efficient (i.e. less paper-based) mode.

In regard to bridge funding, there is a little available, but she wants to make sure any bridge funds are used appropriately and support/protect the academic mission to the greatest extent possible.

Some units are proposing to shift some expenses charged to 19900 funds to student fees. EVC Galloway plans to seek the input of the 'Student Fees Advisory Group' on these proposals.

Consultation with Robin Draper, Director of Capital Planning and VCPB Delaney

Robin Draper, Director of Capital Planning, and VCPB Delaney attended CPB to give a presentation on the Master Capital Improvement Plan (MCIP). Director Draper gave an overview of the current projects in the pipeline, the phasing, and the funding issues involved with each project.

One issue that arose is the planning for the Silicon Valley Center. Should we be moving forward? In the absence of an Academic Plan, Capital Planning is unsure of how to proceed. If we move forward, the draft proposal would have to be submitted to OP by February 2012.

Child Care Task Force Report

This process has been going on for some time, and the campus cannot seem to generate a cost-effective child care proposal. In order for it to be affordable, the campus needs to provide a subsidy to the child care center, which they don't seem willing (or able) to do.

Some questions posed by CPB members:

- What is the level of need (current and projected) for child care? Why hasn't a survey been done to assess true demand?
- Why is the private sector able to do it so much more cheaply?
- Should faculty with small kids get some sort of child care subsidy as part of their start-up package?

Overall, CPB feels the report falls short of presenting a viable solution to the problem. Andy and Patty volunteered to draft CPB's response to the Child Care Task Force Report, after the budget reviews are done.

Waiver of open recruitment - Partner Hire

CPB reviewed a request for a waiver of open recruitment to proceed with a partner hire in the Division of Physical and Biological Sciences. CPB feels it is important to retain the faculty involved, and endorsed the request.

Miscellaneous

The minutes of 3/31/11 were approved.

The meeting adjourned at 12pm.

So Attests,

Brent Haddad, Chair
Committee on Planning and Budget (CPB)